

Follow these steps to access the portal:

- 1. Visit the app or website dedicated to the FACTS Family Portal.
- 2. Enter your username and password to log in.
- 3. Navigate to the left-side menu and click on "Apply/Enroll."
- 4. Select "Enrollment/Reenrollment."

Upon accessing the Enrollment system, you will find a link to the re-enrollment packet specific to your student. Please update any information that has changed, example address, email, phones, pick-ups, emergency contacts etc. *Please note that a \$150.00 registration fee is required for each student*. Additionally, there is *a \$50.00 discount* on the Book & Supply fee if paid before February 29.